



VPC-TIP

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Additional Pricing Folder

Removing Items from the Additional Pricing Folder

The “*Additional Pricing*” folder is used mainly to add items that VPCCommand does not presently provide easy input for such as Facades, Parapets, Partitions, etc. It is also used to add for items that VPC does not price. There may be times when you wish to remove those items from this list. To do this, you simply change the quantity to “zero” and the item will be removed from the list.

The screenshots illustrate the process of removing an item from the Additional Pricing folder. The first screenshot shows the 'Additional Pricing' folder selected in the file tree. The second screenshot shows the 'Additional Pricing' dialog box with the 'Qty' column for the first item circled in red. The third screenshot shows the dialog box with the 'Qty' field set to '0' and the 'Apply' button highlighted.

	Category	Net	Qty	Price	Weight	Description	Total Price
1	Regular	<input type="checkbox"/>	128	55.46	49.87	add for 4 ft. high facade	7099
2		<input type="checkbox"/>					
3		<input type="checkbox"/>					
4		<input type="checkbox"/>					
5		<input type="checkbox"/>					
6		<input type="checkbox"/>					
7		<input type="checkbox"/>					

	Category	Net	Qty	Price	Weight	Description	Total Price
1	Regular	<input type="checkbox"/>	0	55.46	49.87	add for 4 ft. high facade	7099
2		<input type="checkbox"/>					
3		<input type="checkbox"/>					
4		<input type="checkbox"/>					
5		<input type="checkbox"/>					
6		<input type="checkbox"/>					
7		<input type="checkbox"/>					

	Category	Net	Qty	Price	Weight	Description	Total Price
1		<input type="checkbox"/>					
2		<input type="checkbox"/>					
3		<input type="checkbox"/>					
4		<input type="checkbox"/>					
5		<input type="checkbox"/>					
6		<input type="checkbox"/>					
7		<input type="checkbox"/>					
8		<input type="checkbox"/>					
9		<input type="checkbox"/>					
10		<input type="checkbox"/>					

- Access the *Additional Pricing* Folder.
- Change the “*Quantity*” to “0” (zero) of the item you wish to remove.
- Click on the *Apply* button and the item will be removed from the list.
- Click on *OK* to close the Additional Pricing window.